

**UQÀM STRATÉGIES DE PRODUCTION CULTURELLE ET MÉDIATIQUE
CULTURAL AND MEDIA PRODUCTION STRATEGIES
EVALUATION FORM**

Intern: _____

Supervisor: _____

Organization: _____

Date: _____

This evaluation will contribute to the student's final mark. Some of the questions in this guide may not correspond precisely to the internship that you supervised. Just answer the questions that you consider relevant. We would also greatly appreciate your adding any comments or observations.

PERFORMANCE

Rate each factor on a scale of 0 to 10

The intern worked with diligence and showed persistence in completing tasks.	
The intern was punctual and met deadlines.	
The intern fulfilled the terms of the agreement, in respect to the quantity and quality of the work.	
The intern was able to assimilate the procedures, techniques, etc. learned during the internship.	

PROFESSIONAL ABILITY

The intern performed the assigned tasks efficiently.	
The intern displayed initiative and creativity.	

INTERPERSONAL RELATIONS

The intern integrated well into the organization.	
The intern demonstrated an ability to work in teams.	

ORGANIZATIONAL SKILLS

The intern was able to make appropriate work-related decisions.	
The intern met the expectations and standards of the organization.	
The intern showed an ability to work independently.	

CRITICAL SENSE AND APPLICATION OF KNOWLEDGE

The intern demonstrated analytical capacity and critical sense.	
The intern used academic knowledge and skills.	

COMMENTS

A) Strengths: What are the intern's main strengths?

b) Weaknesses: In what areas could the intern stand to improve and how?

c) Additional comments:

GENERAL EVALUATION

<input type="checkbox"/> Exceptional: <i>the intern's work deserves special mention (9 – 10)</i>
<input type="checkbox"/> Very satisfactory: <i>the intern fully satisfied the requirements of the mandate and exceeded expectations (8 – 9)</i>
<input type="checkbox"/> Satisfactory: <i>the intern satisfied the requirements of the internship mandate (7 – 8)</i>
<input type="checkbox"/> Needs improvement: <i>the intern more or less satisfied the requirements of the internship mandate (6 – 7)</i>
<input type="checkbox"/> Unsatisfactory: <i>the intern had major difficulties meeting the requirements of the internship mandate (0 – 6)</i>

_____/_____
Supervisor's signature date